

CHAPTER 6 ADMINISTRATIVE STRUCTURE

6-001 Compulsive Gambling Counselor Certification Advisory Board

6-001.01 Composition

6-001.01A The Board consists of six members appointed by the Division Director, five of whom must hold the credential of Certified Compulsive Gambling Counselor.

6-001.01B Counselors appointed to the first Board created under this title are not required to hold the credential of Certified Compulsive Gambling Counselor but must document 60 hours of compulsive gambling training prior to the appointment. Initial Board members must be working toward Certified Compulsive Gambling Counselor and attain certification prior to reappointment to the Board.

6-001.01C A Division representative serves as chairperson, and will only cast the deciding vote in cases of a deadlock vote of the Board.

6-001.02 Terms

6-001.02A Appointments are for three-year terms.

6-001.02B Individuals may be appointed to no more than three consecutive terms.

6-001.02C The Division Director must appoint individuals to fill vacancies that may occur due to unexpired terms.

6-001.02D Appointment for the first Board created under this title include three individuals appointed for two years, and three appointed for three years. Appointments to the Board are effective July 1st of each year.

6-001.03 Meetings: The Board must meet a minimum of two times per year.

6-001.04 Reimbursement: Board members must be reimbursed by the Division for actual and necessary expenses as allowed under state law.

6-002 Schedule of Fees

6-002.01 A fee schedule must be adopted by the Division on an annual basis after review by the Nebraska Compulsive Gambling Counselor Certification Advisory Board.

6-002.02 Fees must be based on actual system costs to the extent possible.

6-002.03 Fees must be charged for, but not limited to, the following:

1. Initial certification
2. Certificate renewal
3. Inactive status
4. Duplicate original certificate
5. Copies of materials in a certificate holder's application file and supporting documentation
6. Administrative fee portion of initial certification fee, if certification is denied after portfolio review, or if application is withdrawn prior to portfolio review
7. Late charge, in addition to the renewal fees, for reinstatement of a certificate that has been expired for less than one year
8. Application fee
9. Re-examination fee for written examination

6-003 Division of Mental Health, Substance Abuse, and Addiction Services

6-003.01 The final authority for the application of these regulations rests with the Division of Mental Health, Substance Abuse, and Addiction Services of the Department of Health and Human Services.